

Addressing concerns



All concerns will be treated with the respect and professionalism you would expect from the Cadet Program.

As parents, you should:

- have a contact number for the commanding officer or a member of the staff,
- ensure that your child has a number for the senior cadet in their section,
- bring concerns to the attention of the commanding officer as soon as possible, and
- make an appointment. Parade nights are busy and staff may not get a chance to meet with you.

If you leave a telephone message at the unit it may take a week or more to receive a response because cadet instructors work part-time at the unit.

If you are not satisfied with the response from the local corps/squadron staff, contact the Regional Cadet Support Unit or Detachment.

For more information, visit cadets.ca.



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Costs



There are no registration fees or dues to join the Cadet Program. Upon joining, uniforms and accoutrements are provided free of charge. Cadets and parents *may be required* to participate in and contribute to fundraising on behalf of the Local Sponsoring Committee and League, to offset costs not covered by the Department of National Defence.

What does it cost for my child to be a cadet?

Cadets are responsible for covering:

- haircuts, care of their uniform and boots (cleaning and shoe polish),
- lunch or snacks during certain activities, and
- their share of costs for special social events, such as a movie or dance, organized at the local level.

Cadets are expected to participate in fundraising activities.

Are there costs for parents?

The Cadet Program is funded by the Department of National Defence in partnership with the civilian Navy League, Army Cadet League and Air Cadet League of Canada. The civilian sponsor requires local community support to meet its obligations that include accommodations, training aids and equipment and program enhancements not otherwise provided. Parents and cadets are expected to participate in and contribute to fund raising as required by the League's local sponsoring element.

For more information, visit cadets.ca.



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Consider getting more involved



Cadets is not only for youth, but it is also an exciting opportunity for adults to get involved. Perhaps you have some spare time and would like to help out. There are many opportunities.

- **Become a cadet instructor.** Be part of a proud tradition and put your experience and skills to use. No military or cadet experience is required.
- **Volunteer your time.** Any contribution is welcome, from a few minutes to a few hours. There are always things to do, such as filing, car-pooling, fundraising and supervising the cadet canteen.
- **Join a sponsoring or parent committee.** These civilian committees support your cadet unit by funding extra activities such as cultural tours, by assisting with administrative support to the unit, and by promoting the Cadet Program in your community.

Speak with the commanding officer or the sponsoring committee chair on how best to contribute and to learn about our screening procedures.

To find out more, visit cadets.ca.



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Safe environment



The Cadet Program is committed to ensuring the safety and security of every cadet and to providing a respectful environment that promotes fair and equal treatment. Harassment in any form is an unacceptable behaviour.

All cadets and adults working with the Cadet Program have the right to be treated with respect and dignity in an environment free of harassment and have the responsibility to treat others the same way.

Each cadet receives training in conflict management skills, including education on their role in preventing harassment in the Cadet Program.

All cadets and adults working with cadets are required to participate annually in Cadet Harassment and Abuse Prevention (CHAP) training.

Parent awareness

The CHAP program offers a parent awareness session, available at your local cadet unit.

To find out more, visit: cadets.ca.



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Medical coverage and insurance



Cadets who participate in cadet activities are covered under their provincial health care plans, but if a cadet is injured during a cadet activity, the Canadian Forces (CF) will provide emergency treatment.

In certain circumstances, the CF may provide long-term medical treatment, for an injury related to cadet activity. Furthermore, cadets may be covered by the insurance policies carried by their respective League (i.e. Navy League, Army Cadet League, or Air Cadet League).

These policies may respond to other medical claims resulting from cadet activity and which are not covered by the provincial plans and/or the parent's personal medical coverage.

If your child is injured during a cadet activity, you should:

- Forward any medical or ambulance bills associated with the injury to the commanding officer.
- With the exception of emergency care, do not initiate any medical or dental treatment for which you will request reimbursement prior to receiving proper authorization.

Cadets are entitled to request a copy of the medical report.

For more information, visit cadets.ca.

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Personal information



The Privacy Act protects the privacy of individuals and provides them with a right of access to their own personal information.

Personal information held by the Cadet Program is used to support your child's participation and progress in the program and is available only to authorized persons who need it.

Personal information such as a cadet's home address, training progress and attendance must be available to staff in considering rank advancement, eligibility for summer training, or parental contact in the event of an emergency. Access to basic details of potentially life-threatening medical conditions allows staff of the Cadet Program to quickly respond to emergency situations.

Electronic records are maintained in secure databases, and disclosure of the information will be done only in strict accordance with the provisions of the Privacy Act.

A cadet may access their file at any time.

For more information, visit cadets.ca.

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Roles and responsibilities



Roles and responsibilities for the Cadet Program are shared locally between the cadet corps/squadron staff (military) and the sponsor/sponsoring committee (civilian).

Cadet corps/squadron staff is comprised of members of the Cadet Instructors Cadre, who are part-time Canadian Forces (CF) officers responsible for all aspects of training and administration at the cadet corps/squadron. Other CF members and civilian instructors may also be members of the local staff.

Sponsor/sponsoring committees are community-level organizations that coordinate community support for Cadets. Their exact make-up varies and can include interested parents, community members, service clubs, town councils and corporations.

They are responsible for providing suitable accommodations for cadet training and activities, promoting the Cadet Program to the community, fundraising and managing funds for activities that the CF does not financially support.

Local sponsoring committees are chartered by the Navy League, Army Cadet League or Air Cadet League, civilian organizations partnered with the CF.

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