

Common CTC JI Form – Personal Valuable Property Log

Instructions:

Complete this form with as much detail as possible. A lack of detail may result in a failure to identify recovered property.

1. CADET IDENTIFICATION	
Cadet Name: _____	CIN: _____
Corps/Sqn: _____	Location: _____
Course: _____	CTC: _____
Phone Number: _____	

2. PROPERTY IDENTIFICATION			
<i>List each item accordingly, following the example provided.</i>			
#	Item	Property Description (make, model, colour, etc)	Serial Number
	<i>Cellphone</i>	<i>Samsung Galaxy 9, Black</i>	<i>AAA9999999-999</i>
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

3. DECLARATION	
I, _____, hereby identify the above items as personal property, and accept liability for their care. I understand that I may be required to surrender valuable equipment, which may be returned to me following course completion, or at any other time deemed appropriate by course staff.	
_____	_____
Cadet (Signature)	Date
_____	_____
Witness (Print Name)	Witness (Signature)