

1085-12-1 (CAP Rgn OPI)

Regional Cadet Support Unit (Central)  
Canadian Forces Base Borden  
PO Box 1000, Station Main  
Borden, ON L0M 1C0

5 Feb 21

**FRAGMENTED ORDER (FRAG O) – 001  
TO OPERATIONS ORDER – RCSU CENTRAL SPRING  
CADET ACTIVITIES PROGRAM – MARCH 2021**

References: A. 1085-5 (D Comd) Tasking Order 002 Campaign Plan  
B. FRAG O 001 to Tasking Order 002  
C. 2021 Spring and Summer Training Directive dated 9 Nov 20; and  
D. RCSU Central 2020-2021 Training Directive.

**SITUATION**

1. Ongoing changes in respect of COVID-19 conditions in the province of Ontario require that a flexible and adaptive approach be taken to achieve the Canadian Cadet Organizations' (CCO) goal of engaging cadets over March break.

**MISSION**

2. In-person sites: RCSU Central will run a limited number of in-person Cadet Activities Program (CAP) sites at select locations where local public health orders allow and all CAF / CCO public health measures (PHM) can be respected. These trial in-person CAP sessions will allow a trial of the program and gathering of valuable lessons learned to further improve the summer CAP delivery.

3. Alternative Delivery Model: RCSU Central will adapt a new approach by implementing an alternate delivery model intended to engage all cadets across the province who are unable to participate at in-person CAP sites. A range of fun and challenging activities will be offered in which cadets can participate from within their home and local neighbourhood. These activities will be asynchronous; designed specifically so that participants can participate in activities they are interested in, at their own pace. Although optional, the activities delivered will be relevant to the aims of the CCO. Themes of activities will include: CAF familiarization, physical fitness, healthy living, outdoor adventure and mental health awareness. This model will be open to all cadets (regardless of level/phase/star level) and will not have a registration process, to ensure manageable administrative effort.

**MAIN EFFORT:**

4. Main Effort for CAP, whether in-person or via alternative delivery model is: "A Fun Experience".

## EXECUTION

### 5. General Outline: Updated phases are as follows:

- |    |   |                 |
|----|---|-----------------|
| a. | Phase 1: Planning and Conceptualization:      | 25-29 Jan 21    |
| b. | Phase 2: Working groups – Alternative Model:  | 1-19 Feb 21     |
| c. | Phase 3: Production of New Media content:     | 22 Feb-5 Mar 21 |
| d. | Phase 4: Execution                            | 15-19 Mar 21    |
| e. | Phase 5: After action and post activity admin | 22-26 Mar 21    |

### 6. Groupings and Tasks:

#### a. Regional CAP OPI:

- (1) stand up planning team to conduct phase 1 and 2;
- (2) oversee working groups (phase 2);
- (3) coordinate with J6 on information management needs; and
- (4) coordinate with PAO on new media production requirement;

#### b. Area CAP OPI:

- (1) cancel all service support (facilities, meals, transport, equipment, etc) for those CAP sites being stood down;
- (2) BPT task hired CAP site staff (both COATS/CIC and Staff Cadets) to plan and create content in support of the 2021 summer CAP serials; and
- (3) participate in working groups as assigned;

#### c. PAO:

- (1) advertise via social media and other means the alternative CAP plan; and
- (2) coordinate with Regional CAP OPI on PA support requirements;

- d. J1: A requirement now exists to hire specialist staff cadets (Cadet Correspondents and Sports and Fitness Instructors) between 22 Feb – 5 Mar 21. These cadets will be selected in Fortress with updated dates, and a list will be submitted to J1 Staffing in SEPCOR;
  - e. J35: No change;
  - f. J4:
    - (1) initiate purchase of consumable items and equipment required for 2021 Summer CAP serials within 2021 Fiscal Year (FY); and
    - (2) support CAP sites that are still being conducted with Service Support requirements;
  - g. J6: No change; and
  - h. J8: No change.
7. Coordinating Instructions: No change
- a. Dress: No change.
  - b. Timings: No change.

## **SERVICE SUPPORT**

- 8. Dress: No change.
- 9. Equipment: No change.
- 10. MSE Support: No change.
- 11. Rations: No change.
- 12. Personnel:
  - a. Alternative Delivery Model: 2 x COATS/CIC Officers and 3 x Staff Cadets per area will be reassigned to the CAP Alternative Delivery Model. Area OPI are to send a list of those re-assigned to the Regional OPI NLT 12 Feb 21;
  - b. In-person Sites: No change;
  - c. Others: All other hired staff will be re-assigned by Area OPI to conduct necessary planning for the 2021 Summer CAP serials;

13. IT: No change.
14. Finance: Area OPI are to report surplus/deficits created by this update to RCSU J35.

## COMMAND AND SIGNALS

15. In-person CAP Sites: Area OCs are responsible to the CO RCSU Central for the safe and efficient conduct of CAP activities within their AOR. Each Area OC will appoint an OPI to be part of the regional CAP coordination and planning team.
16. Alternative CAP Model: Coordination, planning and execution of CAP activities that are conducted virtually will be overseen at the regional level and led by Regional CAP OPI under oversight of the RCSU J35.
17. Contact information as follows:
  - a. CO RCSU Central, LCol B. Leonard: [Barry.Leonard@forces.gc.ca](mailto:Barry.Leonard@forces.gc.ca);
  - b. DCO RCSU Central, LCol T. McNeil: [Tom.McNeil@forces.gc.ca](mailto:Tom.McNeil@forces.gc.ca);
  - c. J35 Ops & Plans O, RCSU Central, Maj D. Wright: [David.Wright@forces.gc.ca](mailto:David.Wright@forces.gc.ca);
  - d. Regional CAP OPI / SWOA OPI, Capt J. Landry: [Joey.Landry2@forces.gc.ca](mailto:Joey.Landry2@forces.gc.ca) ;
  - e. NOA OPI, Lt(N) J. Leblond: [Jean-Marc.Leblond@forces.gc.ca](mailto:Jean-Marc.Leblond@forces.gc.ca);
  - f. COA OPI, Capt R. Roberts: [Beckyann.Roberts@forces.gc.ca](mailto:Beckyann.Roberts@forces.gc.ca);
  - g. NGTA OPI, Capt C. Hollands: [Cuyler.Hollands@forces.gc.ca](mailto:Cuyler.Hollands@forces.gc.ca);
  - h. SEOA OPI, Capt F. Lachapelle: [France.Lachapelle@forces.gc.ca](mailto:France.Lachapelle@forces.gc.ca);
  - i. OSLA OPI, Capt C. Johnston-Brown: [Christopher.Johnston-Brown@forces.gc.ca](mailto:Christopher.Johnston-Brown@forces.gc.ca);  
and
  - j. Lessons Learned Coord, Capt J. Bonnar: [Jeremy.Bonnar@force.gc.ca](mailto:Jeremy.Bonnar@force.gc.ca).

18. Joining Instructions: No change.

B. Leonard  
LCol  
CO  
Local 7021

Distribution List

Action

Area OCs  
PAO  
J1  
J35  
J4  
J6  
J8  
J5 Plans O (Air Cdts)  
J5 Plans O (Army Cdts)  
RCSU Central CC/Sqn COs

Info

DCO  
COS  
RSM  
RMLO  
ROCC/J3 Ops